

Constitution of the Surrey Athletics Network

1. Name

The organisation shall be called the 'Surrey Athletics Network'.

2. Objectives

- To provide competition for athletes in member clubs where such competition is not provided otherwise, or as the Network member decide.
- To provide courses for coaches and athletes to improve coaching capabilities and give athletes experience of being coached by top level coaches.
- To share knowledge and experience between member clubs.
- To support the training of coaches and officials in member clubs by providing financial assistance with course fees, as available funds allow.
- To provide first aid training for member clubs.
- To engage with England Athletics and Surrey County AA to further the interests of network clubs and their members.

3. Membership

Membership of the Network is open to clubs involved in Athletics activities.

Membership will be suspended if any club has not paid its annual contribution within the agreed timetable.

4. Management

The Network has established a company limited by guarantee, 'South Surrey Athletics Network Limited' ('the company') as a legal vehicle to protect the club's finances and its operations. A maximum of 3 directors of this company will be drawn from member clubs.

Ongoing management of the Network will be vested in a Committee comprising of no more than two representatives from each member club. It is anticipated that there will be consistent representation on the Committee although it will be at each member club's discretion as to their choice of representative at each meeting.

5. Meetings

- The Committee will agree a schedule of meetings for each year.
- The timing and location of the next meeting will agreed at the end of each meeting
- Agendas for each meeting will be issued at least five days before.
- Formal minutes will be produced and distributed to member clubs.

6. Committee Rules

- The Committee will meet at least three times a year or more frequently if the Committee considers it is necessary.
- At least five member clubs must be present for any Committee meeting to be quorate.
- The Committee will elect a Chairperson to hold office on an ongoing basis.
- Each member club representative(s) is expected to have authority to represent the views and take decisions on behalf of their clubs.

- Each member club will be allowed one vote on any matter and there will be no casting vote vested in the role of Chairperson. Votes must be cast in person during a meeting, except where it has been agreed that a vote may be taken by email. Decisions will be taken on the basis of a simple majority.
- Each member club must be represented in person at no less than one committee meeting each year to retain its voting rights at the committee.
- A special meeting of the Committee will be convened if requested by at least three member clubs.
- The Committee can create sub-committees for specific work or projects.
- The England Athletics Club and Coach Support Officer for the Network geographic area will be a standing member of the Committee.
- The Committee may invite others to attend a meeting, as agreed by the Committee.
- Any non-member club attendee will not be entitled to vote.

7. Equal Opportunities

The Network is an Equal Opportunities organisation. The Network supports the improvement of awareness and understanding of equality and diversity and tackling barriers for under-represented groups in Athletics.

8. Changes to the Constitution

Any changes to this constitution may be agreed by a simple majority by those present in person at a special Committee meeting.

9. Dissolution

In the event of a dissolution of the Network, any remaining net assets will be transferred equally to the member clubs who have paid their annual contribution for the year.

10. Approval

This constitution was approved on:

Signed and dated by the Network Chairman

